



Obtaining an Arizona Real Estate License



To Qualify for a Real Estate License:

Be at least **18 years of age** when applying.

Obtain and review the Candidate Handbook & Disciplinary Actions Disclosure Form (LI 214/244).

Obtain a DPS Arizona Fingerprint Clearance Card.

Complete 90 hours of real estate pre-licensing education through an ADRE approved school, and pass the school final examination

There are different pre-licensing courses for a broker or salesperson. Both are 90-hour courses.

*Applicants who qualify for Out-of-State License Recognition (Requires Arizona Residency) may not be required to complete pre-licensing**

Register for and pass the State Exam with Pearson Vue through their website at www.pearsonvue.com or by calling the specific testing center.

Complete the 6-hour Contract Writing Course (Salesperson only) or 9-hour Broker Management Clinics (Broker only)

Complete Broker Candidate Experience Verification form(s) (LI-226) (Broker only)

Real Estate Salesperson License (Documents to Submit)

Original Salesperson Application & Fee

Original Arizona Exam Score Report

90-hour Salesperson pre-licensing Course Certificate

6-hour Contract Writing Course Certificate

Proof of Legal Presence (Copy front and back)

Valid DPS issued AZ Fingerprint Clearance Card (Copy front and back)

Disciplinary Actions Disclosure Form (LI-214/244)

Disclosure Document Checklist Form (LI-400) **if yes answers on LI-214/244*

Real Estate Broker License (Documents to Submit)

Original Broker Application & Fee

Original Arizona Exam Score Report

90-hour Broker pre-licensing Course Certificate

9-hour Broker Management Clinic Course Certificates

Proof of Legal Presence (Copy front and back)

Valid DPS issued AZ Fingerprint Clearance Card (Copy front and back)

Broker Candidate Experience Verification form(s) (LI-226)

Certified License History from other state **if using Out-of-State Licensed Experience for LI-226 form(s)*

Disciplinary Actions Disclosure Form (LI-214/244)

Disclosure Document Checklist Form (LI-400) **if yes answers on LI-214/244*

Applicants may submit their application through the [Licensee Login](#).

Visit the ADRE website at
www.azre.gov

Arizona Department of Real Estate
100 N. 15th Ave., Suite 201



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Where do I apply for my Real Estate License?

- Upon passing the State Exam, an email is sent to all candidates who have not been previously licensed with ADRE with a number (Begins with letters SA or BR) to log into the Licensee Login. This is where an application can be scanned into one PDF for review.
 - ◊ Applicants applying with a Disciplinary Action Disclosure would submit their application through the [Message Center](#) under the Disciplinary Actions Disclosure topic.
 - ◊ Mailed applications must include a check or money order in the correct amount. Please refer to ADRE's [fee schedule](#) for details.

Membership Camping or Cemetery License (Documents to Submit)

Membership Camping or Cemetery Application & Fee
Original Arizona Exam Score Report
Proof of Legal Presence (Copy front and back)
Valid DPS issued AZ Fingerprint Clearance Card (Copy front and back)
Disciplinary Actions Disclosure Form ([LI-214/244](#))
Disclosure Document Checklist Form ([LI-400](#)) **if yes answers on LI-214/244*

Legal Presence Requirements

- ADRE requires proof of lawful presence in the United States such as a U.S. Passport, U.S. Birth Certificate, and U.S. Driver's License. Please note, some state-issued driver's licenses do not verify US legal presence.

Disciplinary Actions Disclosure (LI-214/244)

If answering "Yes" to any question on the Disciplinary Actions Disclosure Form ([LI-214/244](#)), please provide applicable documents listed on the Disclosure Document Checklist Form ([LI-400](#)) as they apply to your disclosure.

ADRE must review each disciplinary action disclosure to determine eligibility for licensure.

Visit the ADRE website at
www.azre.gov

Arizona Department of Real Estate
100 N. 15th Ave., Suite 201
Phoenix, AZ 85007